



CUSTOMER SERVICE & LOGISTICS

Full-Time (40hrs/week), on-site

Place of Employment: Gloucester,

ON Salary: \$18/hr

The Eternal Companions Neighborhood Pet Memorial Centre in Gloucester (Ottawa Ontario) is a commemorative centre for dogs, cats and other small pets, serving the Ontario and Québec regions. We distinguish ourselves by a personalized service, a real respect for the animals taken care of and support provided to families in their time of grief.

We are looking for a Customer service and logistics person who is a team player and has strong client service skills as well as the ability to maintain a compassionate demeanor while dealing with clients.

Responsibilities include

- Welcome, advise and accompany families in the organization of funerals for their pet, while respecting their wishes
- Answering phone, scheduling appointments and responding to emails
- Scheduling appointments
- Taking care of the bodies of deceased animals with dignity, care and respect,
- Occasionally picking up deceased pets from veterinary clinics or from homes when needed, ensuring perfect compliance with regulation and operation procedures.
- Assist in arranging equine burial services for our Woodlawn cemetery site

Requirements:

- Bilingual in French and English – written and spoken is preferred.
- Must have a current valid driver's license and a good driving record
- Be punctual and detail-oriented
- Able to lift 51 pounds
- Must work well with others in a team environment
- Must work within established safety guidelines
- Maintain a professional appearance at all times; company apparel will be provided.

Email k.maitland@compagnonseternels.ca for more details



DRIVER/CREMATORY TECHNICIAN

Full-time (40h/week)

Place of Employment: Chambly, Quebec

We are looking for a compassionate, caring and enthusiast Driver/Crematory Technician to join our team in a one-of-a-kind pet funeral company opening it's very unique and fourth location.

Eternal Companions offers unique and compassionate pet funeral services (cremations and burials) to grieving families. We work in a respectful and dignified way to accompany and support bereaved pet owners through these difficult times and at the same time benefit from a very rewarding career.

Job responsibilities would include:

- Retrieval and transportation of deceased pets, as well as their ashes, from homes and veterinary clinics. Handling and transportation of deceased pets with the utmost dignity, care and respect
 - Performing pet cremations
 - Documentation and completion of paperwork as well as data entry into the companies specialized cremation software
 - Maintaining an organized, clean and proper working environment and vehicle
- * Training will be provided.

Requirements

- Compassionate, kind and empathetic animal lover
 - Cooperative and a good team player
 - Have a current valid driver's license and good driving record
 - Able to lift 51 pounds
 - Must work within safety guidelines and respect company policies and procedures
- *Company apparel will be provided

Please visit our website to learn more about our services <https://compagnonseternels.ca/en/about-us/>

CV's can be emailed to: K.maitland@compagnonseternels.ca